

March 5, 2010

«Company»  
«Representative»  
«Address»  
«City», «State» «Zip»

Dear «Representative»:

Enclosed is information regarding the 2010 Jail Management Issues Conference. This conference will bring together over 200 professionals at the Isla Grand Beach Resort (formerly the Radisson Resort) in South Padre Island, Texas, August 23-26, 2010. We hope you will be joining us this year to take advantage of the chance to make some new contacts with jail personnel and sheriffs from across the state.

Your exhibit fee of \$600 will include three full conference registrations per booth, with a six-foot draped table and two chairs. Additional exhibit personnel from your company may register for an extra \$50 per person. Representatives can attend all the functions of the conference. For TV monitors or audiovisual equipment contact Edward Elizondo of E & F Audio Visual Rental Services, Phone (956) 544.5565, Fax (956) 544.7782.

**Exhibits:**

Exhibits will be located inside the Tower Ballroom and the concourse conference registration area of the second floor. These include the Nautilus, Conch and Sundial rooms. All breakfasts and refreshment breaks will be held in the exhibit area. Exhibitors may set-up on **Sunday, August 22<sup>nd</sup> from 4:00p.m. - 7:00p.m.** All exhibits must be set-up by Monday, August 23<sup>rd</sup> at 10:00a.m. The exhibit area will be open Monday at 7:30a.m. for breakfast and will close at 4:00p.m. We will reopen on Tuesday at 7:30a.m. and close at 3:00p.m. Take-down time will be from 3:00p.m. - 4:00p.m. We encourage all vendors to attend our 5<sup>th</sup> Annual Poolside Social and mingle with the participants on Wednesday, August 25<sup>th</sup> from 7:00p.m. - 10:00p.m. Please see the enclosed agenda for more information.

You may select your preferred booth(s) using the exhibitor floor plan enclosed. Booths will be assigned on a first come, first serve basis as contracts and payments are received. Please have your exhibit fee sent to our headquarters as soon as possible in order for TJA to ensure full utilization of exhibit hall space. Only a limited number of spaces will be available, so don't delay in making your reservations for a booth and a hotel room. If you need special accommodations for your booth, please contact Jason Schwarz at (936) 294-1668, or Sharese Hurst at (936) 294.1687. For those vendors that have an outstanding bill from a previous conference, that balance must be paid before a booth may be assigned.

**Sponsorship:**

In addition to exhibiting your products, *or even if you are not able to attend the conference*, please consider sponsorship of conference events as another means of conveying your message to attendees. These events are well attended and sponsors generate a great deal of goodwill through the provision of such amenities. Companies that want to be in the lime light of the Association and receive special recognition for their level of participation at the conference should fill out the Sponsorship Form and return it as soon as possible. **Signage denoting sponsorship will be provided at all events.**

**Door prizes:**

If you cannot join the sponsors, but want to provide a nice door prize, during the training sessions or at the Wednesday Night Social, please indicate that on your application, so we may plan accordingly.

**Shipping Information:**

- All incoming packages for the conference should be addressed to Radisson Resort with the name of the person who will be claiming the packages and the conference name. All packages may be addressed to the **attention of Pat Blancas**, Isla Grand Beach Resort Sales Department at 500 Padre Blvd., South Padre Island, Texas 78597.
- Packages received more than five (5) working days prior to the date of guest pickup will be charged by weight per day. After the conference, any boxes left past five (5) days will be discarded.
- General receiving hours will be: 8:00AM – 4:00PM Monday thru Friday, or after hours by contacting the Front Desk and asking for Security.
- All shipping of packages from the Isla Grand Beach Resort to your destination should be pre-arranged with the hotel Shipping & Receiving Department. If you have any questions, they may be addressed to **Shirley Donahue, or Pat Blancas**, Sales Department at the following number: (800) 292.7704 ext.5803.

We are planning a great conference and hope you will be a part of it. Please feel free to contact me should you have questions or require assistance. See you in South Padre!

Sincerely,



Sharese Hurst  
Executive Director  
Texas Jail Association  
(936) 294.1687 (phone)  
(936) 294.1671 (fax)



Jason Schwarz  
Staff Associate  
Correctional Management Institute of Texas  
(936) 294.1668 (phone)  
(936) 294.1671 (fax)



**Texas Jail Association**  
**2010 Jail Management Issues Exhibition Contract**  
**Isla Grand Beach Resort (Formerly the Radisson)**  
**August 23-26, 2010 \* South Padre Island, Texas**

Instructions: Complete all information blanks. Sign, date, and mail with check made payable to TJA, Sam Houston State University, George J. Beto Criminal Justice Center, Huntsville, TX 77341-2296; or call 936.294.1668, or 936.294.1687 for more information.

Texas Jail Association, referred to hereinafter as "TJA" and the undersigned firm, referred to hereinafter as "Exhibitor" and Isla Grand Beach Resort, referred to hereinafter as "Exhibit site" agree to as follows:

1. TJA will provide exhibit space in accordance with items listed below:
2. Space will be provided on a **first-come, first-served** basis for the area of choice. Exhibitor accepts TJA's offer and requests the following booth(s) according to the enclosed diagram:
3. 1<sup>st</sup> Preference # \_\_\_\_\_ 2<sup>nd</sup> Preference # \_\_\_\_\_ 3<sup>rd</sup> Preference # \_\_\_\_\_ 4<sup>th</sup> Preference # \_\_\_\_\_  
Exhibitor desires a total of \_\_\_\_\_ booth(s) at \$600 for each booth; for a total of \$ \_\_\_\_\_ payable upon return of signed contract mailed to TJA Executive Director. **Vendor spaces are 8' wide with a 6' table.**

Signed contract must be received in order to reserve exhibit space. You may fax your contract to 936.294.1671. Your payment must be received within 30 days, or your booth space will be released. If you need to discuss payment options, booth locations, special sponsorships, or special needs such as large equipment, contact Jason Schwarz at 936.294.1668, or Sharese Hurst at 936.294.1687. If Exhibitor has outstanding balance from a previous conference, that balance must be paid before a booth will be assigned.

4. Area of expertise: \_\_\_\_\_  
Is there a company that you would prefer to be placed next to? \_\_\_\_\_  
Is there a company that you do NOT want to be placed next to? \_\_\_\_\_  
Will you use our table? \_\_\_\_\_ OR will you use your own freestanding display? \_\_\_\_\_  
Do you need electricity from the Radisson Resort? \_\_\_\_\_ **\*\*Extension cord with power strip can be rented from E&F Audio Visual**
5. Names of firm representative(s) attending booth. (Each booth entitles you to 3 full conference registrations)  
Name 1: \_\_\_\_\_ Title: \_\_\_\_\_  
Name 2: \_\_\_\_\_ Title: \_\_\_\_\_  
Name 3: \_\_\_\_\_ Title: \_\_\_\_\_
6. Exhibitor understands there could be other charges for electrical power, telephone, skirting, special decorations, shipping and storage/handling.
7. Exhibitor will accept booth space assignment as determined by the Executive Director of TJA.
8. Exhibitor may, if he/she desires cancel the agreement and receive a full refund, minus a service charge of \$50, if written request is received by **August 2, 2010**. No refunds will be granted after this date.
9. TJA reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.
10. Exhibitor declares: a) Value of Exhibit at: \$ \_\_\_\_\_ b) Net Weight of Exhibit: \_\_\_\_\_
11. **Are you willing to sponsor/co-sponsor an event at the conference?** If so please fill out the attached form indicating the event you wish to sponsor and your dollar commitment level. **All "Signature" sponsors should personally contact Jason Schwarz or Sharese Hurst, so that all arrangements are clear to both parties.**
12. Are you willing to provide a door prize to be given away at the Poolside Social? **(please circle) Yes No**

**Company Name to be listed on signage:** \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_  
I have enclosed a **check, purchase order, or credit card** information for payment in the amount of \$ \_\_\_\_\_.

Please copy form and return original along with payment to TJA, Sam Houston State University, George J. Beto Criminal Justice Center, Huntsville, TX 77341-2296. Fax: 936.294.1671.



**Texas Jail Association**  
**2010 Jail Management Issues Conference Sponsorship Opportunities**  
**Isla Grand Beach Resort (Formerly Radisson Resort)**  
**August 23-26, 2010 \* South Padre Island, Texas**

Dear Exhibitor:

Sponsors of these events will be recognized with signage at each of the sponsored events and in the participant packet. Events will be assigned on first come, first serve basis. The previous year's sponsor of signature events have first right of refusal for that event. Indicate your choice by placing a number in the corresponding blank with #1 being first choice. You do not have to be present at the conference in order to host an event. Please consider sponsoring/co-sponsoring one of the following events for our attendees:

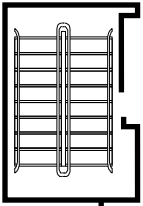
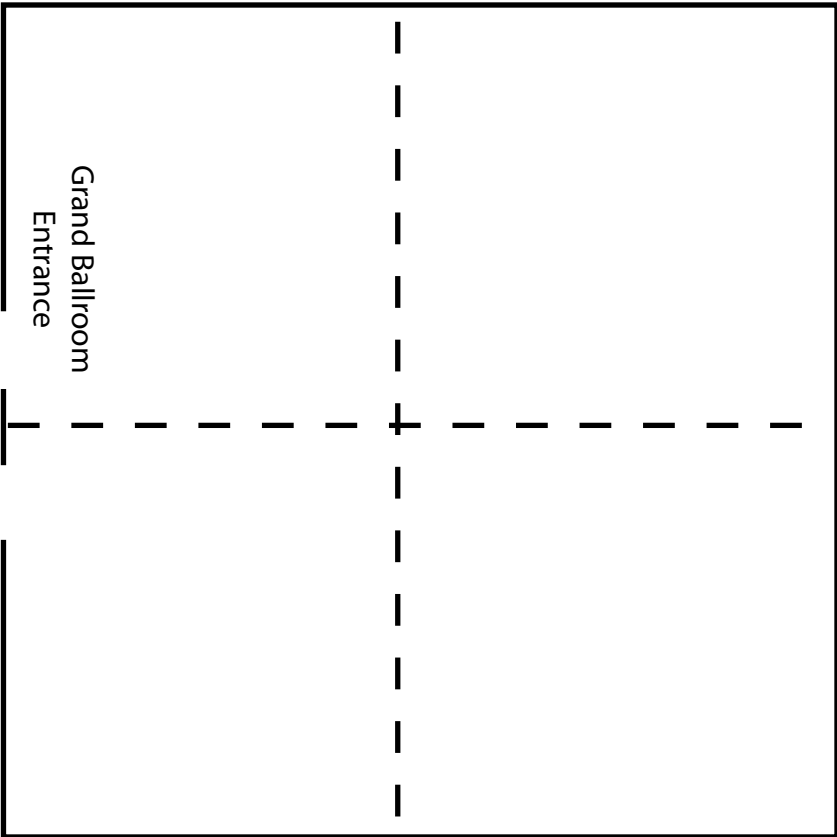
<u>Event</u>	<u>Full Sponsor</u>	<u>Co-Sponsor</u>
<b><u>Monday, August 23, 2010</u></b>		
Breakfast	_____	_____
Afternoon Refreshment Break	_____	_____
<b><u>Tuesday, August 24, 2010</u></b>		
Breakfast	_____	_____
Afternoon Refreshment Break	_____	_____
<b><u>Wednesday, August 25, 2010</u></b>		
Breakfast	_____	_____
Afternoon Refreshment Break	_____	_____
<b><u>Signature Event</u></b>		
<i>Poolside Social</i>		
Meal (\$7,000)	_____	_____
Beverages	_____	_____
Entertainment	_____	_____
<b><u>Thursday, August 26, 2010</u></b>		
Breakfast	_____	_____
<b>Speakers</b> (approx. \$1,000 each)	_____	_____

**\*\*\*Each refreshment break costs approximately \$1700.00.\*\*\***

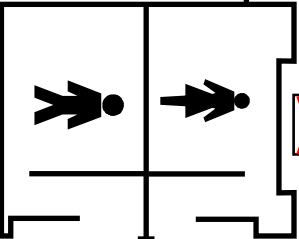
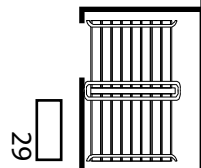
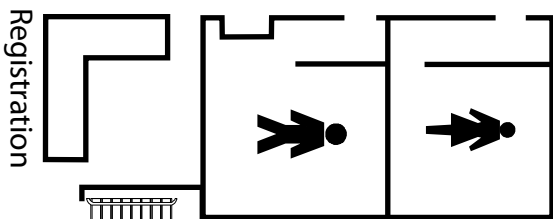
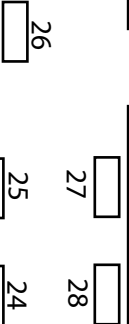
Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

I have enclosed a check in the amount of \$ \_\_\_\_\_ for this sponsorship.  
 The Texas Jail Association will also accept Mastercard, Visa, or American Express.  
 Card#: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_

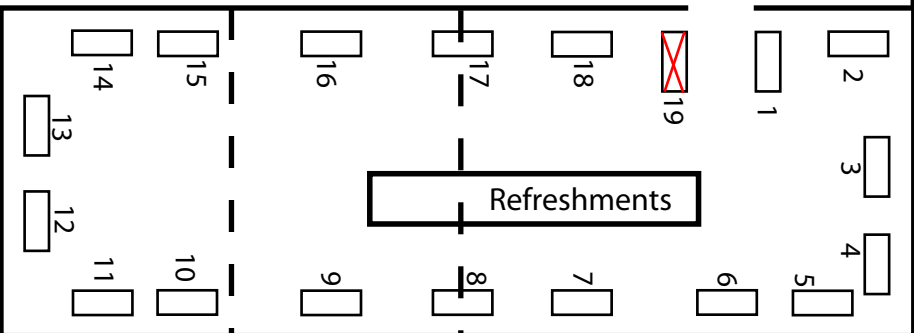
***Thank You for Your Support!***



ISLA GRAND BEACH RESORT  
South Padre Island



Elevators



## AUDIO VISUAL EQUIPMENT PROVIDED

	Daily Rates
<b>PROJECTORS (Price include A/V Cart or Stand)</b>	
35mm Slide Projector with Zoom Lens and Wireless Remote	\$60.00
Overhead Projector with Rolling Table and Lamp changer	\$40.00
A/V Projector Stand or Rolling table	\$25.00
Laser Pointer	\$25.00
Floor taped extension cord with power strip	\$15.00
<b>LCD PROJECTORS (Computer and Video)</b>	
LCD Projector XGA (1024X768) 2000 Lumens (Small Room)	\$100.00
LCD Projector XGA (1024X768) 2800 Lumens (Medium Room)	\$175.00
LCD Projector XGA (1024X768) 4500 Lumens (Large Room)	\$250.00
<b>BRING YOUR OWN PROJECTOR PACKAGES</b>	
Draped A/V Stand, floor taped extension cord and power strip	\$35.00
Projector set-up, A/V stand, taped extension cord and power strip	\$75.00
<b>ADDITIONAL COMPUTER AND VIDEO EQUIPMENT</b>	
27" TV Monitor with DVD/VCR Combo	\$95.00
32" HD Flat Screen LCD TV with computer and video inputs	\$125.00
37" High Definition Flat Screen LCD TV Computer/Video inputs	\$145.00
32" HD Flat Screen LCD TV with DVD/VCR Combo Player	\$145.00
37" HD Flat Screen LCD TV with DVD/VCR Combo Player	\$165.00
Lap Top Computer with wireless remote control and laser pointer	\$125.00
Elmo Visual Presenter (TV or Video Projector required)	\$125.00
Video/Data Switcher Scan Converter Sony DSC 1024 HD	\$195.00
50" VGA/SVGA/XGA Cable	\$25.00
VGA/SVGA/XGA Distribution Amplifier (1 input X 6 outputs)	\$25.00
DI BOX for computer and DVD/VCR audio connection	\$25.00
54" High Rolling Cart/Table Draped	\$25.00
DVD/VCR Combo Player	\$40.00
Panasonic 3CCD Mini Digital Video Camera-Recorder	\$200.00
<b>SCREENS</b>	
6'X6' Tripod Screen	\$32.00
8'X8' Tripod Screen	\$40.00
6'X8' Professional Projection Fastfold Screen	\$75.00
7.5'X10' Professional Projection Fastfold Screen	\$95.00
10'X10' Professional Projection Fastfold Screen	\$95.00
9'X12' Professional Projection Fastfold Screen	\$95.00
12'X12' Professional Projection Fastfold Screen	\$95.00
10.5'X14' Professional Projection Fastfold Screen	\$95.00
Screen Dress Kits	\$75.00
Rear Projection Screens Available	

### E&F Audio Visual Rental Services

Tels. 956-544-5565/943-1436 Fax 956-544-7782

Email [Efandvisul@aol.com](mailto:Efandvisul@aol.com)



## BY E&F AUDIO VISUAL RENTALS

	Daily Rates
<b>AUDIO EQUIPMENT</b>	
2-Speaker Sound System with Mixer Board up to 150PP	\$185.00
4-Speaker Sound system with Mixer Board up to 300ppl.	\$295.00
1-Speaker PA System with mixer board up to 75 People	\$95.00
Extra Powered Sound Speakers or Monitors	\$75.00ea.
Podium, table top or floor stand Microphones	\$25.00
PZM Microphones	\$50.00
Lavaliere (Lapel) Wireless UHF Microphone	\$69.00
Hand Held Wireless UHF Microphone	\$69.00
*4-Channel Microphone Mixer	\$35.00
DI BOX for computer and DVD/VCR audio connection	\$25.00
Cassette Player/Recorder	\$30.00
CD Player	\$30.00
*House audio patch with audio mixer	\$50.00
*4-Channel Mixer required for multiple microphones, audio and video tape/DVD players	
<b>BRING YOUR OWN DJ OR I-POD PACKAGE</b>	
*2-Speaker Sound System with Mixer Board	\$185.00
Dual CD/MP 3 Player Denon 4500	\$ 45.00
DJ Lighting/2/Stands with 4/Quick Scan Lights and 2/Par 64 lights/\$125.00	
* E&F will provide audio connections for your computer or I-Pod	
<b>STAGE LIGHTING</b>	
2-T Stands with 4/Source IV Leko Lights and Dimmer Pack	\$200.00
Follow Spot Light	\$95.00
Extra Source IV Leko Lights	\$50.00ea
<b>SPEAKER PHONE</b>	
Speaker phone (small room)	\$50.00
Speaker phone with 2ea. extended microphones (small room)	\$85.00
*Telephone/sound system hybrid interface unit (for large groups)	\$95.00
*Select Sound System/mics from audio equipment list for interface unit	
<b>STAGE PIPE AND DRAPE</b>	
Black Velour Stage/Backdrop Drapes	\$10.00Ft.
<b>INTERPRETATION SERVICES AND EQUIPMENT</b>	
Williams Sound 4-Channel Wireless Earphone Receivers	\$8.00ea.
William Sound Transmitter with Microphone	\$45.00
<b>ADDITIONAL EQUIPMENT AND ACCESSORIES</b>	
Flipchart easel with Stick-EZ Pad and Markers	\$39.00
Extra Stick-EZ Flipchart pads	\$28.00ea.
Easel for Flipchart pads or Posters	\$14.00
Floor Taped extension cord with power strip	\$15.00
<b>LABOR CHARGES</b>	
All audio visual charges will be subject to an 18% Service Charge	
*High Tech setups: Sound System with multiple mics, lighting, Computers, multiple projectors/screens, video/audio cabling	\$50.00Hr.
Audio Visual Technician upon request 4 Hours Minimum	\$50.00Hr.
Prices Subject to Change 1/1/09	