



Texas Jail Association
2008 Annual Conference Exhibition Contract
Austin Renaissance Hotel * May 12-16, 2008 * Austin, Texas

Instructions: Complete all information blanks. Sign, date, and mail with check made payable to TJA, Sam Houston State University, George J. Beto Criminal Justice Center, Huntsville, TX 77341-2296; or call 936.294.3075, or 936.294.1687 for more information.

Texas Jail Association, referred to hereinafter as "TJA" and the undersigned firm, referred to hereinafter as "Exhibitor" and Austin Renaissance Hotel, referred to hereinafter as "Exhibit site" agree to as follows:

1. TJA will provide exhibit space in accordance with items listed below:
2. Space will be provided on a **first-come, first-served** basis for the area of choice, excluding the Platinum, Gold, Silver and Bronze Sponsor locations. Exhibitor accepts TJA's offer and requests the following booth(s) according to the enclosed diagram:
3. 1st Preference # _____ 2nd Preference # _____ 3rd Preference # _____ 4th Preference # _____
 Exhibitor desires a total of ____ booth(s) at \$600 for each booth; for a total of \$_____ payable upon return of signed contract mailed to TJA Executive Director. **Vendor spaces are 10' wide with a 6' table.**

Signed contract and fee must be received A.S.A.P. in order to reserve exhibit space. You may fax your contract to 936.294.1671. If you need to discuss booth locations, special sponsorships, or special needs such as large equipment, contact Jason Schwarz at 936-294-3075, or Sharese Hurst at 936.294.1687. If Exhibitor has outstanding balance from a previous conference, that balance must be paid before booth may be assigned.

4. Area of expertise: _____
 Is there a company that you would prefer to be placed next to? _____
 Is there a company that you do **NOT** want to be placed next to? _____
 Will you use our table? _____ OR will you use your own freestanding display? _____
 Do you need electricity from Austin Renaissance Hotel? _____ If yes, please fill out the attached form.
5. Names of firm representative(s) attending booth. (Each booth entitles you to 3 full conference registrations)
 Name 1: _____ Title: _____
 Name 2: _____ Title: _____
 Name 3: _____ Title: _____
6. Exhibitor understands there could be other charges for electrical power, telephone, skirting, special decorations, shipping and storage/handling.
7. Exhibitor will accept booth space assignment as determined by the Executive Director of TJA.
8. All booths will face aisles; no end cap booths will be allowed.
9. Exhibitor may, if he/she desires, cancel the agreement and receive a full refund, minus a service charge of \$50, if written request is received by **April 18, 2008**. No refunds will be granted after this date.
10. TJA reserves the right to refuse any exhibit or Exhibitor and further reserves the right to shut down any exhibit or Exhibitor for breach of this agreement, or for cause.
11. Exhibitor declares: a) Value of Exhibit at: \$_____ b) Net Weight of Exhibit: _____
12. **Are you willing to sponsor/co-sponsor an event at the conference?** If so, please fill out the attached form indicating the event you wish to sponsor and your dollar commitment level. **All "Signature" sponsors should personally contact Jason Schwarz or Sharese Hurst, so that all arrangements are clear to both parties.**

Company Name to be listed on signage: _____
 Address: _____ City _____ State _____ Zip _____
 Phone: _____ Fax: _____
 Signature: _____ Title: _____ Date: _____
 Email Address: _____
 I have enclosed a check or purchase order in the amount of \$_____.

Please copy form and return original along with payment to TJA, Sam Houston State University, George J. Beto Criminal Justice Center, Huntsville, TX 77341-2296. Fax: 936.294.1671.

Are you willing to provide a door prize to be given away in the Exhibit Hall during breaks? (please circle) Yes No